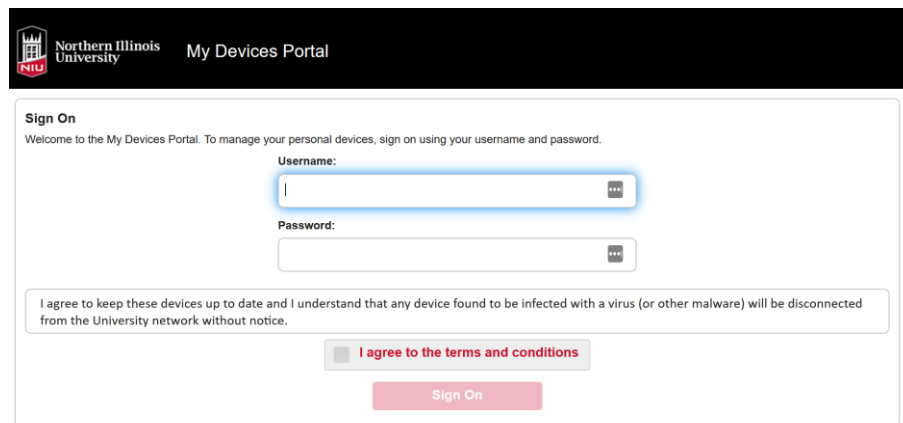


Registering devices in MyDevices Portal

Gaming devices, Smart TVs, and other internet capable devices that cannot perform the normal authentication process may be registered to the unencrypted NIUvisitor Wi-Fi network via the MyDevices Portal. Students, Staff and Faculty may register up to five (5) personal devices. MyDevice network access will be removed after the device has been inactive for 180 days (not connected to NIUvisitor network for 180 days) and it will be required to be reregistered if access is still needed. In order to register your device, please do the following:

STEP 1:

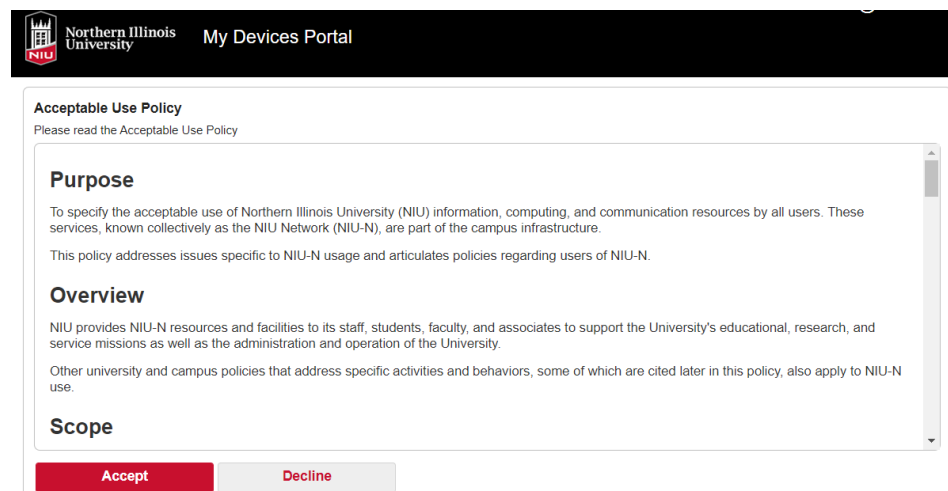
- From a laptop or device with a web browser already connected to the NIUwireless network, register your device by going to the My Devices Portal at <https://mydevices.niu.edu>, entering your A-ID (e.g. Axxxxxxx) or Z-ID (e.g. Zxxxxxxx) and password, read through the terms and check the box and click on Sign On.



The screenshot shows the 'My Devices Portal' sign-on interface. At the top left is the Northern Illinois University logo. The page title is 'My Devices Portal'. Below the header, there is a 'Sign On' section with a welcome message: 'Welcome to the My Devices Portal. To manage your personal devices, sign on using your username and password.' There are two input fields: 'Username:' and 'Password:'. Below these fields is a checkbox labeled 'I agree to the terms and conditions' and a 'Sign On' button.

STEP 2:

- Read through Acceptable Use Policy and click on Accept



The screenshot shows the 'Acceptable Use Policy' page. At the top left is the Northern Illinois University logo. The page title is 'My Devices Portal'. Below the header, there is an 'Acceptable Use Policy' section with the text: 'Please read the Acceptable Use Policy'. The page content is divided into three sections: 'Purpose', 'Overview', and 'Scope'. At the bottom of the page, there are two buttons: 'Accept' and 'Decline'.

STEP 3:

MAC addresses are a set of 6 pairs of letters and numbers, separated by colons (ex. AA:BB:CC:11:22:33).

[How do I find the MAC address of a specific device?](#)

For up-to-date information, we recommend checking manufacturers' websites to learn how to obtain Mac addresses for particular devices.

- Click on 'Add' to add a device
- Enter a device name (example: Xbox One, Roku TV)
- Enter the MAC address in Device ID (sometimes referred to as the Physical) of the device.
- Enter a description of the device (example: Victor Huskies Xbox)
 - **NOTE: Please do not use symbols such as apostrophes in the device name or device description.**
- Click Submit
- After properly registering the device, the status will show "Pending" but your device is now ready to join the "NIUvisitor" Wi-Fi network.
- If your device is still not able to connect to the "NIUvisitor" Wi-Fi network, check the MAC address and wait for around 20 minutes before trying again.

Manage Devices

Need to add a device? Select **Add**. Was your device lost or stolen? Select your device from the list to manage it.

Number of registered devices: 1/5

Add **Refresh**

Add Device

To add a new device, enter the device ID, which displays on your device as the MAC or Wi-Fi address. It consists of 6 alphanumeric number pairs separated by colons such as AA:BB:CC:11:22:33.

Device name: *

Device ID: *

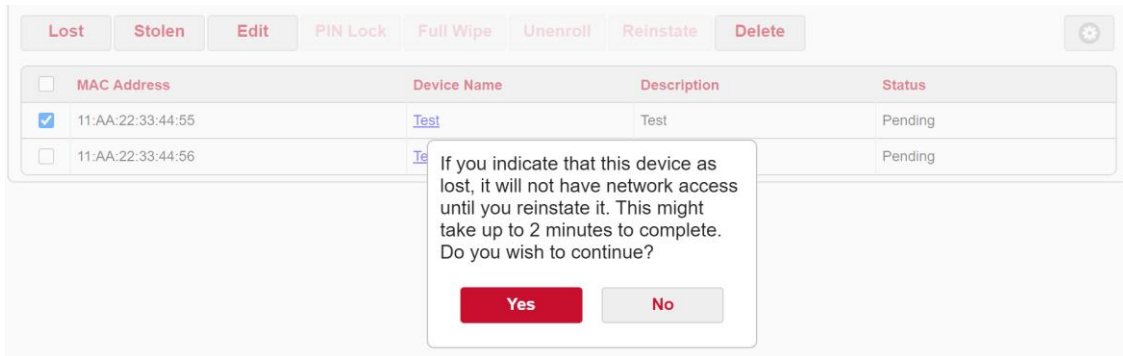
Description:

Submit **Cancel**

STEP 4:

You can mark a device as lost or stolen to stop it from connecting to NIUvisitor network

- Select the device you would like to mark as lost or stolen
- Click on the appropriate option
- Device is listed as lost / stolen and Blacklisted (will not be able to connect to "NIUvisitor" SSID)



STEP 5:

Reinstating a Device after being marked Lost/Stolen (Blacklisted)

- Select the Lost / Stolen device, and click Reinstate (this removes the Blacklist)
- After device has been reinstated, the device will show up as "Not Registered"
- Delete your "Not registered" device.
- In order for this device to connect to the NIUvisitor network once again, you will need to re-register it.

